



LAW ENFORCEMENT QA / POLICY REVIEW COMMITTEE

Meeting Minutes

September 8, 2015

Present: Damian Flowers and Don Taylor

METCOM: Louise Funk, Wendy Patterson, John Thompson

Next meeting: Tuesday, November 10, 2015 – 1400 hours – METCOM

I GENERAL DISCUSSION

TOW ROTATION:

Louise asked for clarification regarding tow rotation when on a call for service when more than one tow is needed. Do agencies use the same tow company for the call regardless of the number of vehicles requiring a tow or is it one tow per company rotation? Response was if a responding tow company has the availability of handling the multiple tows in a reasonable timeframe, the same tow company can be used. However, often tow companies are only able to work one tow at a time. In that case a second tow company would be contacted in the tow rotation. Some agencies only utilize one tow company so this is not an issue for them. Louise will contact Silverton and Stayton Police Departments to inquire on their process preference.

RADIO REPORT FORM:

Everyone present has received the Radio Report Form. This form is to be completed by an agency, submitted to Brad Johnson and copied to John and Louise at METCOM to report any issues with the radio. If agencies have not received the form, contact John or Louise at METCOM.

Calls Reviewed

CFS: 3113
Call Type: PURSUIT
Agency: HUP
See attached QA review form.

General Discussion:

- Conversation regarding the lack of dispatcher parroting of radio traffic. The parroting is very important as well is the ability to balance the parroting and acknowledging of the appropriate information while not talking over the officer.

CFS: 5266
Call Type: ROBBERY ARMED
Agency: WBP
See attached QA review form.

General Discussion:

- The call taker did a good job asking pertinent questions. Did a good job.
- Dispatch – the channel marker (CODE 9) was inadvertently turned on. Dispatcher cleared the channel marker when it was identified.
- Discussion on if the call was a menacing and not a robbery.

CFS: 5279
Call Type: ROBBERY ARMED
Agency: WBP

See attached QA review form.

General Discussion:

- Call taking was ok.
- Dispatcher did not use alert tones prior to dispatching.

Calls not reviewed:

CFS 9108 Maclaren Incident
CFS 1103 Domestic

Louise reminded the committee members of the calls that are set as auto review for the QA committee. She noted that an agency may request calls be reviewed at QA by contacting John or Louise.

The pursuit SOP has been updated to reflect notifying a supervisor of the pursuit.

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