



METCOM 9-1-1

BOARD MEETING MINUTES

September 6, 2018

Members in Attendance:

Shawn Baird
Joe Budge
Mark Daniel
Jim Ferraris
Jeff Fossholm
Ed Grambusch
Michael Kahrmann
Bill Miles
Dave Rash
Jon Remy
Scott Shepherd
Peter Spirup
Don Taylor

Jim Trierweiler
Scott Shepherd
Jim Ferraris
Rich Sebens
Jack Carriger
Jay Alley
Damian Flowers
Charlie Button
Sherry Bensema
Bob Johnston
Alan Hume
Mike Erwert
Jim Anglemier

Roy Hari
Toni Grimes
Bryan Lee
Adam Mauer

METCOM Staff:

Gina Audritsh
Louise Funk

Others in Attendance:

Joe Kast - MCSO

METCOM regular Governing Board meeting called to order at 10:00 AM with a quorum met by members present and represented by absentee ballot (Fred Patterson).

Chair Jeff Fossholm opened the meeting with an announcement (copy of written in file) regarding the inappropriate private meetings being held with a quorum and member of the executive committee member being present. This is in follow up to a written letter (included in the file) that was provided to board members for discussion as an agenda item today. The discussion was specific to the ownership of radios and responsibility for maintenance. The discussion is being deferred to a later agenda item. Discussion took place about the ORS190 Agreement and Chief Ferraris read aloud.

Meeting Minutes:

The Board Meeting Minutes for June 6, 2018 meeting was presented for approval.

- Motion to approve meeting minutes as corrected: Jim Trieweiler
- Motion second: Josh Williams
- Motion carried no opposition.

Marion County Sherriff Agreement with WVCC:

Chief Ferraris advised the METCOM Board that Marion County Sherriff's Office (MCSO) reached out to METCOM inquiring on what it would look like for MCSO from a cost perspective to receive dispatch services through METCOM. METCOM provided preliminary number to MCSO based on their current service level as requested. Earlier this week the MSCO along with the Board of Commissioners delivered their notice of intent to City of Salem to terminate communication services with WVCC as of July 1, 2019 with the intention of moving to METCOM. Chief Ferraris also advised there is significant language in the letter to the City of Salem addressing possible viability of a consolidation. There will be ongoing discussion between the Directors of WVCC and METCOM regarding this situation. The preliminary numbers presented to MCSO indicated they would experience about at \$500,000 cost saving moving to METCOM.

Financial Review - Bills:

A copy of the financials were presented in the board meeting packet. The Board was asked if they had any questions regarding the financials presented. No questions.

After Action Radio Report: Gina read aloud the after action report regarding the radio system failure that affected all users on August 2nd. A copy of that AAR is in the file for reference. Discussions included the benchmarks that have already been enacted following that event such as the use of Everbridge for notifications.

Radio System Assessment:

VHF Simulcast Radio System – The decision that was approved by the METCOM Board in June included that we would collaborate with Marion County [public works and so] to explore a simulcast VHF radio system on the same footprint and tower site infrastructure. Marion County EM is contracting to evaluate each of their sites and including METCOM in the process. METCOM is providing information from our most recent consultant study to include the notes received from stakeholders. We are in a holding pattern at this time as it is not prudent for METCOM to proceed with equipment acquisition until we have a study completed. As a reminder the direction of METCOM through previous actions include the support for a single VHF Simulcast System for Marion County while exploring the option of participating with neighboring Marion County Agencies to facilitate the same or similar infrastructure and site footprints. Discussion occurred amongst members of the Board and has asked that Gina provide updates at each future Board Meetings.

A great deal of discussion occurred regarding the ownership of radio systems for individual user agencies with reference being made to the ORS190 Intergovernmental Agreement. Some users were confused by the notion that they were responsible for their own radios and inquired of what is their responsibility versus METCOM. Referencing the ORS190 Agreement, METCOM is responsible for the Console System and the mechanism of getting audio from the user agency radio to METCOM via phone line, microwave, etc. The request was made of Gina to provide a list of sites and identify the shared maintenance responsibility for each user agency.

Gina explained that pre-merger to create METCOM, Santiam Canyon Center was used to the 911 center maintaining the user radios and at NORCOM the users were responsible; with the creation of the ORS190 Agreement for METCOM the language referenced the user agencies to maintain their own radios due to the inability to absorb this function within the METCOM budget. There has been discussion that METCOM would own all the systems; but this same conversation has include that the funding would need to be provided to fulfill that obligation.

Executive Director Recruitment:

The Executive Director recruitment is continuing with closing on September 14th. Bob Murray & Associates will review applications and narrow down a group of qualified candidates to be interviewed with the consultant. Following that process the Recruitment Committee will meet with the consultant for a review of each qualified candidates with final interviews scheduled for October 22nd and 23rd.

Fiscal Year 2018-2019 Budget:

A budget committee elected. Budget Members include: Jack Carriger, Ed Grambusch, Michael Kahrman, Charlie Button, Jeff Fossholm, Scott Shepherd and Jim Ferraris. There will be a Budget Workshop on November 29th at 1:30 p.m. at METCOM. This is the process we will use to build the budget for FY 2019-20.

Upcoming Board Meeting Dates:

December 6, 2018

Meeting adjourned 1150