



METCOM 9-1-1

Executive Board Meeting Minutes

June 4, 2019

Members in Attendance:

Sherry Bensema
Joe Budge
Jack Carriger
Jim Ferraris
Damian Flowers
Jeff Fossholm
Ed Grambusch
Alan Hume

Bill Miles
Dan Mullen
Dave Rash
Scott Shepherd
Jim Trierweiler

Others in Attendance:

Jason Myers - MCSO

METCOM Staff:

Louise Funk
Wendy Patterson
Mark Spross
John Thompson

METCOM regular Governing Board meeting called to order at 10:00 AM with a quorum met by members present and absentee ballot. Members present who have two voting rights to meet a super majority were; Jack Carriger, Bill Miles, Joe budge and Dan Mullen. Absentee ballots received by:, Fred Patterson and Rich Sebens.

The board meeting was opened by Chair Jim Ferraris.

Introductions of those present.

Chief Ferraris provided a brief update on Chief Mark Daniel. Cards may be sent to Mt. Angel Police Department and will be forward to Chief Daniel.

Board Meeting Minutes: The March 14th, 2019 were provided in the board packet for review and approval.

Motion to approve minutes: Scott Shepard

Motion 2nd: Bill Miles

Motion carried no opposition

US Forest Service Contract: The USFS petitioned METCOM to extend the dispatch service contract for the US Forest Service Law Enforcement Officers for the 2019-2020 fiscal year. METCOM agreed to the one year extension. This will bring in an anticipated \$76,384.80 in additional revenue. Mark Spross proposed these funds be allocated to Operating Contingency for possible radio project over-runs. It is the intent of the US Forest Service LEO's to be dispatched by state wide by OSP the following fiscal year.

Motion to allocate the USFS LEO revenue to Operating Contingency: Jack Carriger

Motion 2nd: Alan Hume

Further Discussion: None

Motion carried no opposition

Budget Discussion: Chief Ferraris asked if there was any budget discussion prior to opening the public budget hearing. No discussion presented.

METCOM Board Meeting closed 10:10

METCOM Public Budget Hearing Meeting opened 10:10

2019-2020 FY Public Budget Hearing Meeting:

Mark Spross notified the Board the METCOM budget was posted as required. METCOM did not receive any submissions of public comment regarding the 2019-2020 FY approved budget. A copy of the approved budget with anticipated adopted budget was provided in the Board Meeting packet as well as additional copies available at the meeting location. The Adopted Budget numbers reflect the USFS additional revenue of \$ 76,384.80 being allocated to Operating Contingency. This brings the total 2019-2020 FY Budget to \$3,263,743.

Chief Ferraris opened the floor for public comment/discussion. No public comment/discussion presented. No additional discussion by METCOM Board members present.

Motion to approve Marion Area Multi Agency Emergency Telecommunications Resolution 2019-01 – A resolution adopting a budget for fiscal year 2019-2020 and making appropriations:

Motion to adopt the budget for the 2019-20 FY: Jack Carriger

Motion 2nd: Jeff Fossholm

No opposition by all attended.

Absentee ballots: 2 in favor / 0 against

Motion carried; Resolution 2019-01 approved

Public Budget Hearing Meeting closed 10:13 Regular METCOM Board Meeting opened 10:13

2019-2020 FY Adopted Budget: No further discussion or business.

Crew Force: Sherry Bensema will be the user agencies point of contact. Sherry provided a handout from Tyler Technologies that provided Q&A on the Crew Force product as well as a preliminary cost breakdown. Currently there are four (4) agencies that are anticipating implementing Crew Force at the first of the year. Law Enforcement agencies can be added to the program as well. The Crew Force product is initially being funded by the individual participating agencies. In the future the overall maintenance fee will become a part of the annual fee METCOM pays to Tyler Technologies.

Q: Is Crew Force AVL compatible?

A: Yes. It is an App. However, the App will only work with and iPad or other Apple Products. It is not Android compatible at this time.

Q: Does each apparatus have to have a license?

A: That would be up to each agency to determine how they wish to deploy Crew Force. However, the intent would be for there to be a single license for each apparatus (that you wish to equip with the device). Multiple users can log into the apparatus but keep in mind it is a single account and what one user does will impact the status of the single apparatus.

If agencies have any questions regarding Crew Force, contact Sherry Bensema. The Board provided authorization to Mark Spross to move forward with Tyler Technology to support the Crew Force product.

Microwave Work: Recent work was performed on the microwave. This may have brought some stability to the radios though the IP base microwave. METCOM will be meeting with Marion County this afternoon to continue working through some additional issues.

Radio Simulcast Project Update: Mark is currently working on contracts that will need to be in place when the Radio Technician position transitions into part-time. Mark is also researching

information on the possible decline of radio coverage that was identified in past radio project proposals. In addition, Mark will continue to gather information on potential project funding and a projected project timeline.

Radio Technician Position/Day Wireless: As of July 1, 2019 the Radio Technician position will transition into part-time. Mark Spross is in communication with Day Wireless to obtain a contract for service of existing equipment owned by METCOM.

Q: If METCOM uses Day Wireless will that impact individual agencies using Complete Wireless?

A: No. Each agency can continue to contract with whomever they wish to provide service and maintenance. We will need to coordinate "system" work but any individual radio needs can go to Complete Wireless or any other vendor an agency wishes to use.

Q: If we are going down the road of METCOM owning all equipment, why not do that now?

A: Currently METCOM does not have a budget to support servicing all the equipment.

Q: Should we have a complete inventory of equipment first?

A: Yes. As indicated in the letter from the Attorney, Saalfeld Griggs PC, who reviewed the ORS 190 Agreement, METCOM needs to establish a list of all equipment and who has ownership of the equipment. This is to be added to the 190 Agreement as the current Exhibit A is not complete or sufficient. The Attorney also suggested after the Equipment Ownership Exhibit is in place, the 190 Agreement should be reviewed for any necessary revisions. Mark will reach out to each agency to gather a complete inventory list for the agency.

- Some challenges will include FCC licensing and verifying true ownership.
- Part of the field assessment is to obtain a cost that would be associated with maintaining said equipment.
- It is the anticipation that Day Wireless would review what equipment would be needed for the simulcast radio project above what METCOM currently owns or has access too.
- Future work will include written agreements in an effort to reduce adverse impact to agencies.

Next Steps:

- ✓ Work with each agency to obtain a list of equipment and determine ownership.
- ✓ Review with Day Wireless equipment currently owned and what may still be needed.
- ✓ Communicate with Marion County regarding current microwave system.
- ✓ Keep METCOM Board updated on current steps, next steps and progress. Communication is expected to be timely.

Consolidation Task Force: WVCC and METCOM are working on a combined staffing model and budget. Sheriff Myers presented a letter to WVCC stating that the "opt out" is still on the table if consolidation discussions do not continue to move forward. A copy of the letter was available at the meeting for review. The consolidation task force had a skype meeting with representative of Snohomish County who are also governed by a 190 Agreement. The discussion centered on what their 190 model looked like. Chief Ferraris stated they had a good model.

HB2449 – 911 Tax Increase: House Bill 2449 references a 911 tax increase. The bill has passed the House and is now set to go to the Senate. The original 75 cent increase was modified and is now 50 cent total increase spread over two years. Mark Spross encouraged the board to contact their Senate member to encourage a "yes" vote for HB2449.

Good of the Order:

- June 13, 2019 N1 will be offline between 0900-1200 to work on the Abby site.
- WBA has been bought out by Metro West. There are no anticipated changes to the dispatch side at this time.
- Webview – All fire users have been entered into the new CAD Webview. John and Louise will test the new Webview once it is available from Tyler. Once testing is complete, METCOM will contact each agency individually when the agency is ready for migration to the new Webviewer.
- Mark Spross will be out of the office July 8 – July 12 @ NCMEC for training and August 8 – August 16th for the National APCO conference.
- June 8 METCOM will be celebrating Dennis Schlies for 40 years of dispatching services.
- Jason Myers thanked everyone at METCOM for working together. Sheriff Myers retires at the end of June 2019.

Future Board Meetings:

- ❖ Tuesday, September 17, 2019 – Location TBD. Contact Mark or Wendy if you would like to host.
- ❖ Monday, December 9, 2019 – Location TBD. Contact Mark or Wendy if you would like to host.

Meeting adjourned at 11:05 AM.