

METCOM 9-1-1



Governing Board Meeting Minutes

January 25, 2022

Members in Attendance- Meeting held via Zoom On-Line due to Covid-19

Members in Attendance:

Michael Kahrman
Don Taylor
Dave Rash
Ed Grambusch
Dave Frisendahl
Dan Mullen
Bill Miles
Jim Trierweiler
Mark Daniel
Alan Hume
Jordan Donat

Other in Attendance:

Brian Nichols- MCPW
Patrick Hoover- Contractor w/MCPW
Karen O'Kasey - Attorney

METCOM Staff:

Mark Spross
Wendy Patterson
Brandi Johnson

METCOM regular Governing Board meeting called to order at 10:01 AM with a quorum met by members present via Zoom on-line platform due to COVID-19.

The board meeting was opened by Mark Spross then transferred to Ed Grambusch,

- Dave Rash made the motion to accept the September 28, 2021 minutes.
- Second by Don Taylor.
- Motion passed unanimously

Moved to Executive Session (***Separate meeting notes***)

METCOM regular Governing Board meeting resumed at 10:10AM
Karen O'Kasey left the meeting

Radio Project update:

- Brian Nichols – Project manager – *Takes the floor:*
- Initial Capitalization cost for county wide radio project 12 million Cost
- *Includes DHS Grant & ARPA Funds*
- The county will take out a loan for any funds not achieved via grants.
- There is still the \$1.2 million congressional spending ask in process – still in the DHS spending authority bill *-In the Senate & House version.*

- Has asked the board of commissioners for the green light for the final phase 'Go Ahead' on the build plan. **(Got the green light)**
- Has a contract at bid – Goes before the February 16th²⁰²² meeting to board of commissions for review.

- Has brought Roger Youngman on board to help with the plan.
- Patrick Hoover with Radio Technology Services (RTS) to be third party contact/rep to keep the team and project moving ahead.
- ADCOMM and Patrick will be under contract after 02/16/2022 meeting if approved.
- **TECHNICAL ADVISORY COMMITTEE 'TAC':** Will be a ten member team consisting of : Six of the METCOM Board - (3 Fire, 3 Police, 3 Deputy and a slot for Marion County Fire) .
- Giving 9 months to develop the project
- Goal: By the end of this calendar year will be putting the project out for bid.
- 1st couple weeks the TAC will be sitting down to get things hammered out:
 - Make sure the TAC members have a very good idea what the service area will be.
 - System plan and architecture.

- Within the next two weeks an email will go to perspective TAC members to set up dates/times for meetings.
- TAC will meet every 2 weeks moving forward from initial meeting.

TAC members for METCOM:

- Sherry Besema
- Mark Daniel
- Joe Budge
- David Frisendahl
- Ed Grambusch
- Marty Pilcher

- Aside from the \$1.2 million in DHS funds, there is spending desecrations from other areas that the County is looking at.
- May end up being county operated & largely county funded system.
- There are some big questions between Marion County and METCOM that need to be addressed -*Brian needs to work with Mark to get that hammered out.*

Some Questions to be answered:

- What will happen to METCOM radio sites and METCOM existing radios?
- What is needed in METCOM (Radio consoles, microwave, etc).
- USER agencies will have a lot of questions about costs, area coverage, what does the cutover look like.
- Still have several existing radio systems; what is going to happen with them, who will maintain them, will they still be used?
- Brian recognizes there is a lot of work to do to make this work.

Brian opened up for questions @ 10:22 AM

- **Q-MS:** Is the intent for the TAC first meeting to bring the team up to speed?
- **A- Brian:** ADCOMM's very first ask is to validate their recommendations; will be what the first meeting will focus on.
 - Have ADCOMM come in and give the outline of the system.
 - Will also set ground rules.
 - Begin thinking of what sort of questions your agency has.
- **Q- MS:** Where did the \$12 million figure come from?
- **A-Brian-** Came from ADCOMM's engineering and past experience build estimates.
 - Budget was initially \$13.2 million, however chipped some of it off.

- Still looking at dual band system but need to make sure it is feasible and cost effective.
- 700/800 MHz is now the plan for the valley with VHS System for the Canyon, as recommended by ADCOMM.
- **Q-MS:** Will ADCOMM be reaching out to individual user agencies to determine their needs or will it be done via TAC members?
- **A-Brian:** Patrick and Brian will work on it and get back to Mark in a few days.
- **Q-MS:** Still thinks TAC needs to work with and reach out to user agencies as well.

Additional from Brian- Doesn't have a per user cost breakdown yet, but will need to work on that when project moves forward some more.

****Brian left the meeting at 10:29 AM****

General Updates – Mark S

Update

Radio System

Crosby – in Dec update to UPS connection

House – Looking to see if we can build back at McCully with equip owned by Lyons – still in research stage

Halls – County moved into American Tower building for now - looking to start equip purchases via FEMA replacement funds

(Marion County had problem with brand new generator on the trailer.

Generator was hauled off and moved everything into American Tower building.

We are going to stop leasing & start purchasing off the FEMA Grant. It is unknown if we will remain in American Tower building or not).

Detroit – Still waiting to see what FD will do. There are some leadership changes in process.

QUESTIONS:

Q-David Frisendahl- With First Net Contract is that any leverage we can use with the AT&T side?

A- MS- County is in talks with AT&T so possibly. METCOM would have a sublease under the county since we use their backhaul.

We are currently using a link with First Net to get back to METCOM, but there is no price break for us. County looking to looking at all options.

Q-Jim Trierweiler – Would it make more sense to lease it or purchase since we are looking to make a change in 3 yrs

A- MS- Federal Government will only allow us to replace the exact equipment lost in the fire with the FEMA Grant money. We are already in an extension and it is unlikely they will let us extend beyond another 12 months.

Q-Jim Trierweiler- Outages- Phone/Network stuff – Did they get resolved?

A- MS-Yes some were due to Woodburn city specific equipment, some were due to the internet vender that serves Woodburn/ believes it is fixed but we don't know what was the cause of the outage from the internet provider.

METCOM Staffing Update:

- Welcome Brandi Johnson as newest Supervisor - office phone 503-980-2499
 - *To reach any of the supervisors you can e-mail supervisors@metcom911.com. The individual e-mail addresses still work.*
- Congrats to Ashley Reardon for being certified at the end of Dec
- Victoria Venard promoted from part-time to full-time dispatcher
Recruitment still open – have 1 FT & 1 PT opening
Expecting at least 2 or 3 vacancies this year – 1 likely moving, 1 indicated they will retire and 1 possibly moving to another agency.

Bargaining:

- Trying for another four year contract.
- First official negotiation meeting is scheduled for March 7, 2022.

2022/23 Budget Presentation-

Budget Committee- Michael Kahrmann

Budget Committee recommends the passage of the budget as presented

- **Proposed budget is \$4,413,256**
- **This is a 2% increase to user fees**

Able to keep fees low, despite significant increases in costs due to extra revenue received from the 9-1-1 tax. The last 2 years had an increase due to a two year roll out of the higher 9-1-1 tax. It is not expected to increase in outlying years. The tax revenue will need to be closely watch based on the pandemic as many more phones were added as more people worked from home.

USFS (LEO's) - Has not formally indicated if they will be moving forward with METCOM for the coming year.

Have added those funds(from USFS Contract) to contingency in the proposed budget – will be used for radio equip & console in METCOM

Final Adoption of the budget will be at the 05/24/2022 Meeting- *Will know USFS status at that time for the final vote.*

Q- Jim Trierweiler - Would it be possible to get METCOM's OT costs figured into the budget as well?

Want to know what the budget is, and what the actual spending is.

A-MS- Yes we can. Believes budget is for \$80,000, but will need to get the actual amount.

Q- Jim Trierweiler- If we lose USFS what will happen to the total of FTE's?

A-MS- Nothing, was removed from personnel cost back in 2018 or 2019 when USFS first gave notice they would be pulling out. The funds have since been used to pay for items like the generator and radio project. We still have the BLM/ EICC fees and those are used to offset overall budget. The USFS funds is strictly related to the Law Enforcement contract.

No additional questions

Anything else please submit for the March 2022 Meeting

Fee Formula Discussion

- No specific update as the budget committee is looking at various options. It was decided to leave this as an item on the agenda to ensure discussions are moving forward. The committee has looked at two different options to date but would like to keep doing research before bringing items to the full board for discussion.

2021 Stats – Have been e-mailed out – if you still need them, please contact Mark.

- 3% increase year over year
- Three year average showing a 2% overall increase in call volume

Open Agenda – No items brought up.

Chair Mark Daniel Closed the meeting and adjourned @ 10:57 AM

